

MOULTONBOROUGH, TUFTONBORO, WOLFEBORO
Joint Board Meeting for the
IMA on Aquatic Nuisance Plant Control

January 11, 2012
Meeting Minutes

Present: Ken Marschner (Wolfeboro), Linda Murray (Wolfeboro), David Owen (Wolfeboro-Alternate), Carter Terenzini (Moultonborough), Al Hoch (Moultonborough-Alternate), Daniel Duffy (Tuftonboro), Dan Williams (Tuftonboro-Alternate), Karin Nelson (Citizen at large)

Absent: Bill Marcussen (w/prior notification)

Call to Order: The chair called the meeting to order at 9:00a.m. Dan Williams was seated to act in the stead of Bill Marcussen.

Minutes: Minutes of November 9, 2011 were considered. It was noted that in line 1 in the section entitled Minutes the word "...the..." should be "...that..." and in line 4 in the section entitled Budget the word "...we..." should be struck. Linda Murray moves and Dan Duffy seconds to approve the minutes as amended. Unanimously approved.

Financial Report (through December 22, 2011): \$3,995.76 remains on hand to be expended. NH Lakes Financial Report (as of 12/30/11) shows \$20,025 that will be transferred to the IMA so this actually gives us a balance of \$24,000 ±. Ken points out a turnover of this size from NH Lakes may be a one time event as the proposed new rate splits into a fixed component (DASH) and a variable component (Divers).

IMA 2012 Budget: Ken presented the final budget as approved in November in its final format.

Other Business:

- A. Proposed Contract with NH Lakes:** Observations were made about the base against which the 10% fee would be (our counter proposal was to be for the base to be on the diver/sub-consultant fees) and the termination notice of 15 days (the consensus was a minimum of 30 days should be required). Tom O'Brien of NH Lakes was dialed in by conference call and reviewed his thinking as to how he crafted the proposal. The Chair reviewed our counter proposal on the fee first. Mr. O'Brien seemed generally comfortable with it but wanted to await final judgment on the list of transactions to be dealt with by NH Lakes, the work flow chart, and the wording. The Chair then reviewed our concern on the termination clause and Mr. O'Brien seemed comfortable with 60 days. Dave Owen asked when we might expect the \$20,025 due us. Mr. O'Brien indicated he was awaiting an invoice from us for his audit and would send it upon receipt of that.

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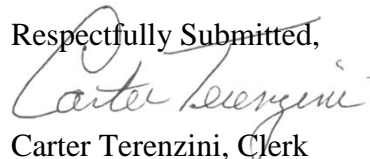
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- B. Rate Structure for DASH Units:** Al Hoch reviewed the proposed rate structure as compiled by he, Carter and Bill. Carter Terenzini moved and Dan Duffy seconded to adopt the DASH Unit Fees of \$175.00/day for use by or in a member Town and \$275.00/day for use outside a member Town. This does not include any NH Lakes administrative fee and is based upon letting out of the machine with a full tank of gas and a requirement that it be returned with a full tank of gas. Unanimous Approval. The additional issues of training, insurance, liability waivers, and boating certificates and commercial were deferred to a future date.
- C. Joint Board Policy:** The Chair distributed proposed “Requirements of Commercial/Volunteer”. It was suggested we pull the phrase “...PADI...” so that the policy accommodates any future DES Approvals. Dan Duffy felt we could change it when/if the state changed its rules. Carter Terenzini moved and Linda Murray seconded to approve the policy as presented. Unanimous Approval.
- D. Draft RFP for Diving Services:** Comments are needed to Al Hoch ASAP. The group working with NH Lakes will continue to thrash out the final product.
- E. Annual Report for 2011:** Karin Nelson moved and Linda Murray seconded to approve the report as presented. Unanimous Approval.
- F. DASH Storage & Service:** The question was whether or not this needs to go out to bid. The total value is \$3,000± and under Town bid limits. The consensus was to get a new quote to assure it was comparable and act at the next meeting.
- G. DASH Modifications:** Ken distributed a list of modifications proposed by one vendor. Al Hoch will ask our other vendors what changes they might like for comparison at our next meeting.
- H. HB1529:** Linda Murray moved and Carter Terenzini seconded to authorize the Chair to speak on our behalf in opposition to HB1529. Unanimous Approval.

Next Meeting: The next meeting was set for February 15th at 9:00a.m. in Tuftonboro.

There being no further business the Chair adjourned the meeting at 11:34a.m.

Respectfully Submitted,



Carter Terenzini, Clerk

On this Date of January 16, 2012